

DUBOIS CITY COUNCIL MINUTES—March 13, 2024

A meeting of the Dubois City Council was held on March 13, 2024 at 7:00 p.m. at the Dubois City Hall. Present were Mayor Dan Bramwell, Councilwoman Erica Perez, Councilwoman Michelle Ames, Councilman Blake Dory, Austin Borresen, Ace Hensley, Clerk Kerri Ellis, Bev and Steve Gilger, Connie and Marty Owen, Treva May, Andrew Rawlins, Valerie Steigerwald, Allen Laird, Danette Frederiksen, Allene Frederiksen. Sheriff Mark McClure, Aaron Swensen, Forsgrens, Rick Miller, Alturas.

Motion by Councilwoman Perez to go into Executive Session pursuant to Idaho Code 74-206 (f) to discuss litigation with legal council. Second by Councilman Dory. Roll Call vote: Councilman Dory, aye, Councilwoman Perez, aye, Councilwoman Ames, aye, **Motion passed.**

Public Comments: Sheriff Mark McClure requested that the City and Law Enforcement Agreement be put on next month's agenda.

Motion by Councilwoman Perez to authorize the attorney to move forward with items discussed in executive session. Second by Councilwoman Ames. **Motion passed.**

Request for Reconsideration. **Motion** by Councilwoman Ames to remand the reconsideration decision for Brett Murdock permit back to planning and zoning. Second by Councilwoman Perez. **Motion passed.**

Council President- Mayor Bramwell gave his recommendation to have Councilwoman Perez be the Council President. **Motion** by Councilwoman Ames to approve Councilwoman Perez as the President of The Dubois City Council. Second by Councilman Dory. **Motion passed.**

Sheriff's report was given by Sheriff Mark McClure. He reported that there had been 22 incidents in the County, 18 incidents in the City of Dubois, 3 incidents in the City of Spencer for a total of 44. He reported that he would bring a new Law Enforcement Agreement to the next meeting. He also reported that he had checked out the speed signs and thought they might help more if moved.

Park & Bridge Project- report by Aaron Swensen with Forsgrens. Aaron reported the bids are out for the pathway project and will be due and opened on April 3rd at 2:00 p.m. at the city office. Pathway could begin as early as May 15th and be completed by Sept. 15th. Bridge is in final design with late summer construction. He reported a meeting needs to be set up in next couple weeks. Aaron reported that a boundary survey was completed. Discussion on the seepage test was held. He said that they need to get a work plan to DEQ and get equipment. Need to get to DEQ in next 60 days.

Planning and Zoning was tabled until the next few months.

Rick Miller with Alturas talked about some ideas for getting housing in Dubois. He said we would need to have a housing study done to apply for any grants. He gave some ideas for potential ways to fund housing projects. He mentioned that RCAC might help with doing the housing study. He will reach out to them to see if that is possible and report back to city.

Amy Manning with III-A presented their yearend report. She said City should plan for 10% increase this year. She will know the 3rd week of June what new insurance costs will be for our 24-25 budget year.

Bank Accounts-Discussion was held on whose names should be on the bank accounts. **Motion** by Councilman Dory to approve having the Mayor, the Clerk, and the President names on the bank accounts. Second by Councilwoman Ames. **Motion passed.**

Arbor Day Grant was discussed. Clerk Ellis reported The City is only eligible for a grant of \$300 every 2yrs. So we are not eligible for a grant this year. **Motion** by Councilwoman Perez to purchase only 1 tree this year for the May 16th Arbor Day at 2:00 event. Second by Councilman Dory. **Motion passed.**

City County Property exchange was discussed. There was no action. Mayor will follow up with County.

RV Dump Kiosk was discussed. Mayor reported that the city can't afford to do the kiosk. Discussion led to using a QR Code and Venmo with new signage. **Motion** by councilwoman Ames to put up new signage with Venmo and QR codes. Second by Councilwoman Perez. **Motion passed.**

Mayor Bramwell reported that he had investigated a couple options for a website for the city. He found one that could be affordable for the city with an annual fee of \$449 or \$655. Will discuss next month after a demo is completed.

Maintenance Report- Austin reported that solar signs will be put up tomorrow. He reported that the salt they are using at the rest area in in big chunks and broke the spreader. He requested that in discussions with ITD we request that they use the old salt they were previously using. He reported that Councilman Dory had come on a tour of the pump house and lagoons. Austin said he would be working on getting the streets cleaned in the few weeks. Ace reported that the BFD had been installed but need a new ether card. Ace reported that the Source Water Protection Plan was completed and they were publishing brochures for distribution on watering your yards.

Clerks Report-- Clerk Ellis had no report.

Consent Items: Minutes of February 14, 2024 and City Bills.

Councilwoman Perez made **motion** to approve the minutes of February 14, 2024. Second by Councilman Dory. **Motion passed.**

Motion by Councilwoman Perez to approve paying the bills. Seconded by Councilman Dory. **Motion passed.** Roll call vote: Councilman Dory, aye, Councilwoman Perez, aye, Councilwoman Ames, aye.

Motion to adjourn by Councilwoman Perez. Seconded by Councilwoman Ames. **Motion passed.**

Meeting Adjourned at 9:11p.m.

 Dan Bramwell, Mayor